

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
9	09/25/17	Open	Action	09/15/17

Subject: Delegate Authority to the General Manager/CEO to Award a Contract for Rancho Cordova Instrument House and Substation Wraps.

## ISSUE

Whether or not to delegate authority to the General Manager/CEO to award a Contract for Rancho Cordova Instrument House and Substation Wraps.

## RECOMMENDED ACTION

Adopt Resolution No. 17-09-\_\_\_\_\_, Delegating Authority to the General Manager/CEO to Award a Contract for Rancho Cordova Instrument House and Substation Wraps.

## FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	129,000
Budget Source:	Capital	Next FY:	\$	0
Funding Source:	Federal and Revenue Bonds	Annualized:	\$	N/A
Cost Cntr/GL Acct(s) or Capital Project #:	F019	Total Amount:	\$	129,000
Total Budget:	\$ 129,000			

## DISCUSSION

The City of Rancho Cordova has requested that SacRT wrap instrument houses and substations within the City of Rancho Cordova to improve their aesthetic appearance. A Federal Transit Administration (FTA) grant was executed December 5, 2013 and SacRT secured \$225,000 to complete the improvements. The current estimate to wrap 12 Instrument houses and six substations is \$129,000. The bid package has been structured as a base bid with two alternative bids. If the bids come in higher than estimated, SacRT has the ability to award up to the bid alternative that meets the current budget. SacRT previously demonstrated a vinyl wrap of an instrument house near the Zinfandel Light Rail Station. The future wraps will match the instrument house near Zinfandel.

Staff released an Invitation to Bid (ITB) document on August 24, 2017. Sealed bids are currently due on September 22, 2017 which is beyond the September 25<sup>th</sup> Board Meeting Agenda deadline. In an attempt to complete the work as soon as possible, Staff recommends the Board delegate authority to the General Manager/CEO to award the Rancho Cordova Instrument House and Substation Wraps Contract to the lowest responsive bid.

Approved:

Presented:

Final 9/20/17

General Manager/CEO

Deputy General Manager/Chief Operating Officer

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RESOLUTION NO. 17-09-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

September 25, 2017

**DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO  
TO AWARD A CONTRACT FOR  
RANCHO CORDOVA INSTRUMENT HOUSE AND SUBSTATION WRAPS**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby delegates authority to the General Manager/CEO to award and execute a Contract for Rancho Cordova Instrument House and Substation Wraps to the responsive and responsible bidder submitting the lowest bid for an amount not to exceed \$175,000.

\_\_\_\_\_  
ANDREW J. MORIN, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary